

# South Okanagan Amateur Players Annual General Meeting



7 pm, June 20, 2019

**LOCATION:** Quail's Nest Arts Centre, Oliver, BC

**PRESENT:** ANGELA STUART, BERNICE MYLLYNIEMI, CHELSEA CAMERON-HORNER, CLEMENT JONES, DENNY KAULBACK, DIANE GLUDOVATZ, JEN JENSEN, JOAN CAMERON, RITCHIE KENDRICK, ROGER RICHARDSON, TOM SZALAY, TED OSBORNE, LOUISE SZALAY, PENELOPE JOHNSON, JACKIE BROCKHOLM, JEFF SMITH

## **Agenda:**

1. Call to Order and introductions 7:00 by DIANE GLUDOVATZ
2. Quorum Determined
3. Adoption of Agenda -  
**Motion** to adopt – TED OSBORNE, **seconded** JEFF SMITH  
  
CARRIED
4. Adoption of 2018 AGM Minutes  
**Motion** to adopt as amended - ANGELA STUART, **Second** CHELSEA CAMERON-HORNER  
  
CARRIED
5. President's Report – DIANE GLUDOVATZ **see attached**
6. Treasurer's Report – , JEN JENSEN **see attached**  
**Motion** to adopt JEN JENSEN, **Second** TOM SZALAY  
  
CARRIED
7. New Business
  - a. 2019 – 20 Season
    - i. Bob's Your elf- CLEMENT JONES, PROD. & DENNY KAULBACK, DIR., Venables Nov. 29, 30, Dec 1, 6, 7
    - ii. Born Yesterday – PENELOPE JOHNSON, PROD., TOM SZALAY, DIR. Feb 7, 8, 9, 14,15
    - iii. Flaming Idiots – DIANE GLUDOVATZ, DIR. Apr 24, 25, 26, May 1,2
  - a. ANDREA GUNNLAUGSON FURLAN **resignation**

- b. Special Resolution – Jackie Brockholm – Proposal to correct wording in bylaws 26(1) and 27(2) to reflect the change to a two-year term for directors that was made at last year’s AGM. See attached resolution.

- iv. After discussion with those present, it was proposed to correct 26(1) of Appendix 1 from “...as each director’s term of office expires, all seven Directors shall be elected...” to read “...as each director’s term of office expires, Directors shall be elected...”.

**Motion** to adopt change CHELSEA CAMERON-HORNER, Second TED OSBORNE

**CARRIED**

- v. After discussion with those present, it was proposed to correct 27(2) “until the conclusion of the next annual general meeting of the society” to “until the conclusion of the elected or appointed term”

**Motion** to adopt change JEFF SMITH, Second CHELSEA CAMERON-HORNER

**CARRIED**

## 8. Election of Officers

- **President** - DIANE GLUDOVATZ by acclamation
- **Vice-President** - RITCHIE KENDRICK sole nominee (nominated by JEN JENSEN, seconded by JACKIE BROCKHOLM)
- **Treasurer** -  
JEN JENSEN **Stands**, Second JACKIE BROCKHOLM  
CLEMENT JONES nominated by CHELSEA CAMERON-HORNER  
**New treasurer as elected** – JEN JENSEN

- **Directors (2 to be elected)-**  
CLEMENT JONES nominated by TOM SZALAY, **Second** , JEN JENSEN  
CHELSEA CAMERON-HORNER nominated by JOAN CAMERON, **Second** JEFF SMITH  
CLEMENT JONES nominated by ANGELA STUART, **Second** LOUISE SZALAY  
TOM SZALAY nominated by PENELOPE JOHNSON, **Second** , JEN JENSEN

**New directors as elected** – CLEMENT JONES (2-year term), TOM SZALAY (1-year term)

9. CLEMENT JONES – gave short thank you speech and a statement that SOAP will continue as a friendly & collaborative theater group.
10. Arts Council Speech: PENELOPE JOHNSON (as representative of Art Council)– welcomed the new board and gave an informal update on lease situation (renewable after heat upgrade is payed off and rent may be reduced at that time), and heating costs (lower than last year). Also shared information about landscaping upgrades & upcoming visit from Tourism, Arts and Culture MLA.
11. Adjournment

**Motion** to adjourn moved by CHELSEA CAMERON-HORNER at 8:17

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APPENDIX 1 - SPECIAL RESOLUTION

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June 20, 2019  
South Okanagan Amateur Players (SOAP Theatre)  
Annual General Meeting  
Special Resolution

To replace bylaws 26(1) and 27(2) which read:

*26 (1) At the 2018 Annual General Meeting the society shall elect seven directors. From these seven directors, three will be selected to serve a two-year term, the remaining three directors will serve a one-year term. The president shall serve a two-year term. This assignment of terms will take place at the first director's meeting following the AGM. Thereafter as each Director's term of office expires, all seven Directors shall be elected for a single two-year term.*

*27 (2) A director so appointed holds office only until the conclusion of the next annual general meeting of the society, but is eligible for re-election at the meeting.*

With the following:

*26 (1) At the 2018 Annual General Meeting the society shall elect seven directors. From these seven directors, three will be selected to serve a two-year term, the remaining three directors will serve a one-year term. The president shall serve a two-year term. This assignment of terms will take place at the first director's meeting following the AGM. Thereafter, as each Director's term of office expires, Directors shall be elected for a single two-year term.*

*27 (2) A director so appointed holds office only until the conclusion of the elected or appointed term but is eligible for re-election at that annual general meeting of the society.*

Rationale

To align wording in the bylaws to reflect the new two-year term structure and to remove confusing wording.

## South Okanagan Amateur Players Society Reconciliation Detail

Chequing – Interior Savings CU, period ending 05/31/2019

**Beginning Balance** **\$ 19,833.75**

### Cleared transactions

#### **Cheques and payments – 22 items**

Cheque	01-Apr-2019	1112	Theatre BC Memberships	-	224.00	-	224.00
Cheque	01-Apr-2019	1113	Theatre BC Memberships	-	196.00	-	420.00
Cheque	24-Apr-2019	1121	Penticton Western	-	245.50	-	665.50
Cheque	03-May-2019	1122	Star North Comm. Osoyoos Tod:	-	105.00	-	770.50
Cheque	03-May-2019	1123	Aberdeen Publishing	-	315.00	-	1,085.50
Cheque	03-May-2019	1124	Tom Szalay - L&H Facebook	-	200.00	-	1,285.50
Cheque	03-May-2019	1125	Castanet	-	315.00	-	1,600.50
Cheque	03-May-2019	1126	L. Szalay - props	-	53.25	-	1,653.75
Cheque	08-May-2019	1127	Linders - Festival allownace	-	880.00	-	2,533.75
Cheque	08-May-2019	1129	Bernice -costumes	-	35.66	-	2,569.41
Cheque	15-May-2019	1130	Munday Media	-	29.40	-	2,598.81
Cheque	15-May-2019	1131	Munday Media	-	122.08	-	2,720.89
Fee	16-May-2019		Printing US cheques	-	6.00	-	2,726.89

**Total cheques and payments** **-\$ 2,726.89**

#### **Deposits and payments – 4 items**

Deposit	16-May-2019		Venables ticket sales		3,863.14		3,863.14
Deposit	16-May-2019		Concession		98.30		3,961.44
Interest	May int				0.87		3,962.31

**Total deposits and credits** **\$ 3,962.31**

**Total Cleared Transactions** **\$ 1,235.42**

**Cleared Balance** **\$ 21,069.17**

#### **Uncleared transactions – 8 items**

Cheque	08-May-2019	1128	R. Richardson - set	-	132.09	-	132.09
Deposit	11-Jun-2019		Membership		10.00	-	122.09
Cheque	11-Jun-2019	1132	OCAC Rent	-	3,600.00	-	3,722.09
Cheque	11-Jun-2019	1133	Aberdeen Publishing	-	157.50	-	3,879.59
Cheque	11-Jun-2019	1134	Trevor Leigh	-	148.62	-	4,028.21
Cheque	14-Jun-2019	1135	ODN - auditions	-	105.00	-	4,133.21
Deposit	18-Jun-2019		Memberships		10.00	-	4,123.21
Deposit	18-Jun-2019		concession float		300.00		

**Total Uncleared Transactions -** **-\$ 3,823.21**

**Uncleared Ending balance** **\$ 17,245.96**

**USD account beginning balance** **\$537.98 USD**

**Cleared transactions - 0 items**

**Total cheques and payments** \$ -

**Cleared Balance** \$537.98 USD

**Uncleared transactions – 1 item**

Cheque 15-May-2019 IAWL - 200.00 - 200.00 USD

**Total Uncleared Transactions -** -\$ 200.00 USD

**Uncleared Balance of USD account** \$337.98 USD

**Term Deposit matures Mar 27, 2021 (next interest Mar 27, 2020)**

**Beginning balance:** 2718.63

**Closing Balance:** 2718.63

**Membership Equity Shares** **\$ 9.65**

## Profit and Loss June 2018 through May 2019

<b>INCOME</b>	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>
Membership dues	125.00	170.00	150	75
Interest	228.12	51.84	122.91	3.66
Ticket Sales	24,357.00	32,778.98	33323.38	13498.7
Concession sales	752.25	1,683.40	1551.12	37.51
Advertising/sponsors	3,665.00	3,162.50	1710	50
OCAC Grant	500.00	500.00	500	500
Membership shares	9.65	9.32	9.06	8.81
Donations	50.00	-		
<b>Total Income</b>	<b>29,687.02</b>	<b>38,356.04</b>	<b>37366.47</b>	<b>14173.68</b>
<b>EXPENSES</b>				
	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>
<b>Production costs</b>	<b>22,050.00</b>	<b>22,150.86</b>	<b>21685.45</b>	<b>11866.84</b>
<b>Administration costs</b>				
Memberships	110.00	180.00	55	55
AGM Filing	25.00	25.00	25	25
Post office box rentals	174.30	170.10	163.8	159.67
Bursaries and donations	500.00	1,000.00	1500	1500
Reading scripts	-	139.46	90.54	39.59
Website (2 year)	-	242.85	217.98	217.98
Cleanup	20.00	87.50	301.96	60
Potlucks	170.70	97.74	49.72	37.51
Gifts	122.50	-	0	39.34
Supplies (storage, etc)	728.59	137.69	295	221.67
General advertising	264.33	163.94	33	315.38
<b>Building and Equipment costs</b>				
Flats	-	250.00	0	429.87
Rent	3,600.00	1,200.00	1200	1200
Insurance	725.00	725.00	725	725
Heaters	-	1,938.52	0	0
Improvements	188.05	220.38	0	0
Video/lighting equip	-	370.04	0	0
<b>Ozone Festival</b>				
Entrance Fee	150.00	150.00	150	150
TBC Memberships Group	196.00	196.00	196	196
TBC Memberships Individ.	224.00	324.00	313.6	436.8
Sponsorship	75.00	75.00	75	75
Uhaul	-	278.70	175	0
Travel for meeting	-	50.00	125	125
Accommodations	1,228.00	-	717	0
Festival Travel allowance	880.00	1,480.00	790	0
Festival consultant	152.55	-		
<b>Total Expenses</b>	<b>\$ 31,584.02</b>	<b>\$ 31,652.78</b>	<b>\$ 28,884.05</b>	<b>17438.85</b>

<b>Net Income</b>	<b>-\$ 1,897.00</b>	<b>\$ 6,703.26</b>	<b>\$8,482.42</b>	<b>-\$3,265.17</b>
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**Balance sheet as of May 31, 2018**

<b>ASSETS</b>	<b><u>2019</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>
<b>Current assets</b>				
Chequing 0 - Interior Savings CU	21,069.17	23,777.49	20127.1	13055.47
USD chequing Account - Int Savings CU	727.73	1,548.77	2758	0
Shares - Interior Savings CU	9.65	9.32	9.06	8.81
Term Deposit - Interior Savings CU	2,718.63	2,674.50	2631.09	5190.85
Concession Float	300.00	-	0	0
<b>Total current assets</b>	<b>24,825.18</b>	<b>28,010.08</b>	<b>25525.25</b>	<b>18255.13</b>
<b>Fixed assets</b>				
Costumes	1,780.98	1,312.20	1458	1620
Light and sound equipment	4,801.82	4,040.00	4118.85	4576.5
Props, sets, flats	3,385.30	3,761.44	3847.2	4274.67
<b>Total fixed assets</b>	<b>9,968.10</b>	<b>9,113.64</b>	<b>9424.05</b>	<b>10471.17</b>
<b>TOTAL ASSETS</b>	<b>34,793.28</b>	<b>\$ 37,123.72</b>	<b>34949.3</b>	<b>28726.3</b>

