

South Okanagan Amateur Players Annual General Meeting Minutes

SOAP-AGM
2022

7 pm, June 24, 2022

LOCATION: Quail's Nest Arts Centre, Oliver, BC

PRESENT: (IN ORDER OF SIGN-IN) JIM DINWOODIE, ANGIE STUART, DIANE GLUDOVATZ, VALERIE HEATHMAN, DONNA GORDAN, ANDREA FURLAN, CLEMMY JONES, TED OSBORNE, CAROL OSBOURN, MARGI CHANTLER, TOM SZALAY, LOUISE SZALAY, PENELOPE JOHNSON, JOAN CAMERON, ROGER RICHARDSON, DONNA MACBETH, CONNIE MYTHEN, BERNICE MCKAY MYLLYNIEMI, FRANCES QUICK, RITCHIE KENDRICK, ANDREW POWELL, PETER SMITH, JACKIE BROCKHOLM
(23 TOTAL)

Agenda:

1. Call to Order and introductions 7:25 by Ritchie Kendrick
2. Determine Quorum (minimum 3 members in good standing)
3. Determine chair if necessary (President)
4. Adoption of Agenda -
Motion to adopt– Tom Szalay, Seconded- Dianne Gludovatz
CARRIED
5. Adoption of 2021 AGM Minutes
Motion to adopt- Jim Dinwoodie, Seconded- Louise Szalay
CARRIED
6. 2021-2022 Season Review & President's report - Ritchie Kendrick (see attached)
7. Treasurer's Report – Jen Jensen (see attached- 2 pages)
Motion to adopt- Jen Jensen, Seconded- Jackie Brockholm?
CARRIED
8. Arts Council Report
 - a. OCAC Grant deadlines made more accessible with multiple application times. Next date is Oct 1st, 2022 and it's suggested that Black Bonspiel re-apply.
 - b. Suspicious activity or overnight camping on the property should be reported to the police.
 - c. Upcoming Arts events:
 - i. Music in the Park Thursday nights Jul 7-Aug 25
 - ii. Festival of the Grape Oct 1-2
9. Theatre Kelowna Society - Andrew Powell representative
 - a. Enjoyed Ozone. Compliments to SOAP & volunteers.

- b. Encourages SOAP members to support Kelowna-hosted OZone next season: May 19-22 with Adjudicator John Keith

10. Election of Officers

President – Ritchie KEndrick nominated by Val Heathman, seconded by Tom Szalay.

Elected by acclamation

Secretary – Jackie Brockholm nominated by Angie Suart, seconded by Val Heathman.

Elected by acclamation

Directors

(2 to be elected for full 2-year term, 1 to replace Lynn for remaining 1-year of term)

- Donna Gordon nominated by Tom, Seconded Andrea
- Joan nominated by Angie, Seconded Chelsie
- Louise nominated by Val, Seconded Diane
- Clem nominated by Bernice, Seconded Joan
- Andrea nominated by Diane, Seconded Frances
- Jim nominated by Val, Seconded Angie
- Margie nominated by Louise, Seconded Ted O.

Andrew Powell and Tom Szalay accepted as scrutineers.

New directors as elected – Diane Glutovatz (2-year), Frances Quick (2-year) Angie Stuart (1-year)

Motion to destroy ballots- Tom Szalay, seconded- Angie Stuart

CARRIED

8. Adjournment

Motion to adjourn- Bernice @ 8:20 pm

SOAP President's Report – June 24, 2022

Ritchie Kendrick

We almost produced a full slate of 3 productions for this past season, but COVID wasn't quite finished with us.

The shows were:

November: Flaming Idiots – was postponed mid-production spring 2021 due to Covid and had a successful run in November, 2021.

February: Black Bonspiel – was postponed due to COVID concerns and is scheduled for production in February 2023

May: When the Wind Blows – was our first production to run uninterrupted by COVID. It had a successful run and represented SOAP at the O-Zone Festival.

We hosted the 2022 Ozone Drama Festival and despite some shortages with volunteers to support the planning and organization we were able to host a very successful festival that was appreciated by all attending. There were many positive comments about the organization of the week's events and the venue. There were many, many volunteers who helped throughout the week of the festival and their volunteerism was very much appreciated. Thankyou! I would like to acknowledge those individuals on the Festival Committee who were able to step up and put in the extra time and effort needed to bring the festival to a successful conclusion. Thankyou Donna Gordon, Bernice, Tom, Angela and Joan. Much Appreciated!

An organization like SOAP cannot survive and grow without the volunteers that put in the time. We need to celebrate our volunteers and those who put their personal time and energy into bringing productions to the stage. SOAP can only grow as an organization by respecting the wide diversity of its membership and supporting each other and respecting the unique skills that individuals bring to the organization. We need to encourage more people in our community to join our organization and help make it grow and provide more opportunities for those who like to be involved in live theatre. We can do that by being a more unified organization that supports the diversity within it.

If we want SOAP to find continued success as a community theatre organization we need to have a solid creative team that is willing to reach out to the community and encourage and support their interest in the theatre. We have an opportunity to grow SOAP to accommodate any number of theatre interests. Our facilities are fabulous, we have OCAC to thank for that and we have an amazing relationship with Venables Theatre. We have all of the foundations in place, we just need to use those foundations to build live theatre opportunities and experiences for our communities.

Thankyou

Profit and Loss June 2021 through May 2022

INCOME	2022	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Membership dues	\$ 145.00	\$120.00	\$235.00	\$125.00	\$170.00	\$150.00
Interest	0	\$69.67	\$8.69	\$228.12	\$51.84	\$122.91
Net Ticket Sales	\$ 16,955.97	\$0.00	\$22,280.54	\$24,357.00	\$32,778.98	\$33,323.38
Concession sales	0	\$0.00	\$0.00	\$752.25	\$1,683.40	\$1,551.12
Advertising/sponsors	\$ 1,020.00	\$0.00	\$2,290.00	\$3,665.00	\$3,162.50	\$1,710.00
OCAC Grant	\$ 1,000.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Membership shares	\$ 0.24	\$0.25	\$0.34	\$0.33	\$0.26	\$0.25
Donations		\$0.00	\$0.00	\$50.00	\$0.00	\$0.00
Ozone	\$ 2,775.24					
Total Income	\$ 21,896.45	\$689.92	\$25,314.57	\$29,677.70	\$38,346.98	\$37,357.66
EXPENSES	2022	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Production costs	\$ 13,362.18	\$0.00	\$20,862.17	\$22,050.00	\$22,150.86	\$21,685.45
Administration costs						
Memberships	\$ 140.00	\$155.00	\$155.00	\$110.00	\$180.00	\$55.00
AGM Filing	\$ 40.00	\$40.00	\$40.00	\$25.00	\$25.00	\$25.00
Post office box rentals	\$ 181.65	\$181.65	\$177.45	\$174.30	\$170.10	\$163.80
Bursaries and donations	0	\$1,000.00	\$500.00	\$500.00	\$1,000.00	\$1,500.00
Reading scripts	0	\$0.00	\$0.00	\$0.00	\$139.46	\$90.54
Website (2 year)	\$ 266.48	\$0.00	\$261.83	\$0.00	\$242.85	\$217.98
Cleanup	0	\$0.00	\$72.31	\$20.00	\$87.50	\$301.96
Potlucks	\$ 42.59	\$0.00	\$0.00	\$170.70	\$97.74	\$49.72
Gifts	0	\$0.00	\$0.00	\$122.50	\$0.00	\$0.00
Supplies (storage, etc)	\$ 35.62	\$0.00	\$1,463.37	\$728.59	\$137.69	\$295.00
General advertising	0	\$0.00	\$0.00	\$264.33	\$163.94	\$33.00
Insurance	\$ 725.00	\$725.00	\$725.00	\$725.00	\$725.00	\$725.00
Building and Equipment costs						
Rent	\$ 3,600.00	\$2,400.00	\$2,400.00	\$3,600.00	\$1,200.00	\$1,200.00
Heaters	0	\$0.00	\$0.00	\$0.00	\$1,938.52	\$0.00

Improvements	0	\$0.00	\$0.00	\$188.05	\$220.38	\$0.00
Video/lighting equip	0	\$0.00	\$19.03	\$0.00	\$370.04	\$0.00
Ozone Festival						
Entrance Fee	\$ 150.00	\$0.00	\$0.00	\$150.00	\$150.00	\$150.00
TBC Memberships Group	\$ 72.80	\$0.00	\$0.00	\$196.00	\$196.00	\$196.00
TBC Memberships Indiv.	\$ 184.80	\$0.00	\$56.00	\$224.00	\$324.00	\$313.60
Sponsorship	\$ 75.00	\$0.00	\$0.00	\$75.00	\$75.00	\$75.00
Uhaul		\$0.00	\$0.00	\$0.00	\$278.70	\$175.00
Travel for meeting		\$0.00	\$171.43	\$0.00	\$50.00	\$125.00
Accommodations		\$0.00	\$0.00	\$1,228.00	\$0.00	\$717.00
Festival Travel allowance		\$0.00	\$0.00	\$880.00	\$1,480.00	\$790.00
Festival consultant		\$0.00	\$0.00	\$152.55	\$0.00	
Total Expenses	\$ 18,876.12	\$4,501.65	\$26,903.59	\$ 31,584.02	\$ 31,402.78	\$ 28,884.05
Net Income	\$ 3,020.09	-\$3,811.73	-\$1,589.02	-\$ 1,906.32	\$ 6,944.20	\$8,482.42

Balance sheet as of May 31, 2021

ASSETS	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Current assets						
Chequing 0 - Interior Savings CU	\$ 15,136.83	\$14,491.10	\$15,504.68	\$21,069.17	\$23,777.49	\$20,127.10
USD chequing Account - Int Savings CU	5773.25 (4786.63	8064.34 (6553.25)	8855.73 (6553.25)	\$727.73	\$1,548.77	\$2,758.00
Shares - Interior Savings CU	\$ 10.48	\$10.24	\$9.99	\$9.65	\$9.32	\$9.06
Term Deposit - Interior Savings CU	0 0.00 (2786.78)		\$2,786.78	\$2,718.63	\$2,674.50	\$2,631.09
Square direct deposit	\$ 702.38					
Ozone	\$ 11,798.26					
Total current assets	\$ 32,434.58	\$22,565.68	\$27,157.18	\$24,525.18	\$28,010.08	\$25,525.25
Fixed assets						
Costumes	\$ 1,298.33	\$1,442.59	\$1,602.88	\$1,780.98	\$1,312.20	\$1,458.00
Light and sound equipment	\$ 3,500.53	\$3,889.48	\$4,321.64	\$4,801.82	\$4,040.00	\$4,118.85
Props, sets, flats	\$ 2,467.88	\$2,742.09	\$3,046.77	\$3,385.30	\$3,761.44	\$3,847.20
Total fixed assets	\$ 7,266.74	\$8,074.16	\$8,971.29	\$9,968.10	\$9,113.64	\$9,424.05
TOTAL ASSETS	\$ 39,701.32	\$30,639.84	\$36,128.47	\$34,493.28	\$37,123.72	\$34,949.30