

South Okanagan Amateur Players Annual General Meeting



7 pm, June 14, 2018

LOCATION: Quail's Nest Arts Centre, Oliver, BC

PRESENT: (IN ORDER OF SIGN-IN) AIMEE GRICE, BERNICE MYLLYNIEMI, ROGER RICHARDSON, JOAN CAMERON, CHELSEA CAMERAN HORNER, ANDREA GUNNLAUGSON FURLAN, DIANE GLUDOVATZ, LYN KAULBACK, DENNY KAULBACK, PATRICK TURNER, NATHAN LINDERS, RITCHIE KENDRICK, MARGI CHANTLER, JACKIE BROCKHOLM, JEN JENSON, JEFF SMITH, CLEM JONES, ANGIE STUART, OCEANA JONES, NERYS STUART, BERTIE BARENS

Agenda:

1. Call to Order and introductions 7:00 by Nathan Linders
2. Quorum Determined
3. Adoption of Agenda -
Motion to adopt – Aimee Grice, seconded Chelsea Cameron-Horner
CARRIED
4. Adoption of 2017 AGM Minutes
Motion to adopt Chelsea Cameron-Horner, Second Angie Stuart
CARRIED
5. President's Report – Nathan Linders see attached
6. Treasurer's Report – Jen Jensen
Motion to adopt Valerie Heathman, Second Lynn Kaulback
CARRIED
7. New Business
 - a. 2018 – 19 Season
 - i. It's a Wonderful Life- live radio play, min 5 actors plus foley artist portraying 50 characters, Venables Dec 6-9, looking at other venues in Osoyoos other than OSS minitheatre, auditions mid Sept, pianist needed
 - ii. Beyond Therapy – in casting, still seeking young men, directed by Nathan Linders, produced by Andrea Gunnlaugson-Furlan
 - iii. Lawrence and Holloman directed by Trevor Leigh, produced by Nathan Linders, end of April 2019
 - b. Special Resolution – Aimee Grice – Proposal to transition Board of Director positions to two year terms, see attached resolution

Motion to adopt – Aimee Grice, second Bernice Myllyniemi

CARRIED

8. Election of Officers

President - Nathan Linders by acclamation

Vice-President - Diane Gludovatz by acclamation

Secretary - Jackie Brockholm sole nominee (Nominated by Aimee Grice, seconded by Nathan Linders)

Treasurer- Jen Jensen by acclamation

Directors (3 to be elected)

- Jeff Smith stands
- Denny Kaulback nominated by Jen Jenson, Second Chelsea Cameron-Horner
- Andrea Gunnlaugson Furlan nominated by Diane Gludovatz, Second Angela Stewart
- Chelsea Cameron-Horner nominated by Joan Cameron, Second Nathan Linders
- Angela Stuart self nominated, Second Jeff Smith
- Bernice Myllyniemi nominated by Jen Jensen, second Andrea Gunnlaugson Furlan
- Sarah Wilke nominated by Nathan Linders, Second Jen Jenson

New directors as elected – Jeff, Denny, Andrea

Motion to destroy ballots moved by Aimee Grice, second Patrick Turner

CARRIED

8. Adjournment

Motion to adjourn moved by Patrick Turner

APPENDIX 1 - SPECIAL RESOLUTION

June 14, 2018
South Okanagan Amateur Players (SOAP Theatre)
Annual General Meeting
Special Resolution

To replace bylaws 25(2) and 26(1) which read:

25 (2) The number of directors must be 5 or a greater number determined from time to time at a general meeting.

26 (1) The directors must retire from office at each annual general meeting when their successors are elected.

With the following:

25 (2) The number of directors is 7

26 (1) At the 2018 Annual General Meeting the society shall elect seven directors. From these seven directors, three will be selected to serve a two-year term, the remaining three directors will serve a one-year term. The president shall serve a two-year term. This assignment of terms will take place at the first director's meeting following the AGM. Thereafter as each Director's term of office expires, all seven Directors shall be elected for a single two-year term.

Rationale

To avoid a "clean sweep of the board" and to maintain continuity as season planning extends past the current term for directors.

President's Report - 2018

As president of SOAP Theatre, I am pleased to present a review of what the South Okanagan Amateur Players has been up to over the past 12 months.

2017-18 has been, by many measures, a resounding success. We staged three productions which were all very well received. Fortunately for our coffers, they were also very well attended. If I can direct your gaze ceiling-ward, I would like to point out that we now have heat in our rehearsal space which, by special arrangement offered by the Oliver Community Arts Council, is now exclusively for SOAP's use. Our attendance at this year's Zone Festival has again brought us some great recognition for the work we have been doing.

Our autumn production, produced by our ever-reliable Patrick Turner and adeptly directed by Ted Osborne, was a big hit. The Game's Afoot was SOAP's third production of a play by Ken Ludwig, and the venerable playwright did not disappoint. An enthusiastic cast was backed by an inspired backstage crew for a grueling three-day, four performance schedule. Perhaps the most technically complex play we have ever staged, the breakneck pace left our audience as dizzy as Diane must have felt when she hit the floor.

We had barely put the last flat in storage before we began rehearsal on Old Love. I guess we thought we could get a producer for the show by rubbing a lamp, but when that didn't work I stepped in. Really, who wouldn't step in for the amazing Jen Jensen directing Canada's most produced playwright Norm Foster? If you saw the show you wouldn't fault me for getting in on the action. While the show was plagued by illness Jen and her talented cast put on a real work of art. The creative team were backed by the talented crew led by stage manager Jackie Brockholm who, I was gratified to see, was not frightened off by her trial by fire in The Game's Afoot. We staged three shows in Oliver and two in Osoyoos.

Which brings us to Outside Mullingar. Tom Szalay fell in love with the script and won the board's trust to take this wonderful story to festival. Again I produced and we formed a dirty dozen to take this show on the road to Vernon to make our presence felt at festival yet again. Tom's thoughtful interpretation of this fabulous script won the hearts of our captivated audiences and almost as importantly the festival adjudicator. The show won awards for the director, our lead actors and sound show. The back stage was ably led by our tireless Jen Jensen who didn't even try to murder me for asking her to run her tight ship.

And the floggings continued until morale improved.

We experimented with a new format for this show. We ran five shows in Oliver including a Sunday matinee. Sparing the cast and crew a mid-show set move the day after two performances was good for the show, and the Sunday matinee was our best attended afternoon show in memory.

A word about the Osoyoos Theatre. If you have ever been present for a move in at the mini theatre, you will have seen the big ladder. We have to haul it out and balance it on two large wooden boxes over the seats in the house so that someone can climb six meters above the seats and, at the top of

that terrifying ladder, use a wrench to aim and patch the lights. At the end of the run, we have to go up again and restore them to their original settings. The very real risk of grave injury has prompted the board to temporarily suspend shows in Osoyoos.

Now anyone here who has had the pleasure of performing in Osoyoos would probably agree that our Osoyoos shows are attended by a warm and appreciative audience. Sure, the stage is smaller, and the public washrooms double as dressing rooms, but opening a comedy in Osoyoos sets a fantastic tone for the rest of the run when we perform the show for the first time to the enthusiastic and generous Friday night house. So, of course, we need to work hard to find a way to stage shows in this venue. Rest assured the board will be working to find common ground with the venue so that we can safely perform in Osoyoos.

As for heat. Sounds easy, right? Let's put some money together and ask a professional to install something that will keep us out of cryogenic stasis while we rehearse in January. Well, there's a reason it took us the better part of a decade to get it in place. It would not have happened without the support of our patrons who find pretext enough to come to our shows. Add to that the careful financial management of our treasurer and the handful of producers who squeeze their budgets to make a small profit on each show and cut in a generous dollop of community support from our landlords Oliver Community Arts Council and the tradesman who *did* deign to keep their appointments with us, Sarsons Mechanical, and the result is the shiny new heating system which takes the edge off of those late nights in January.

Being able to rehearse in the winter makes maintaining that third show more practical. In turn, as we need to pay for the heating unit we feel better when we put on a third show. If you thought planning two shows was a big job, well...

So we are working on refining our season planning practices. Despite the grueling three show schedule it was immensely satisfying to see the devoted members of the board roll up their sleeves determined to stage another three show season before I even had a chance to ask the question "can we keep it up?" So we began the process of season planning.

Season planning was a challenge this year. If it is not enough that we have to find producers, directors and a script we like, the new reality is we need to plan much more in advance than we used to. This is because the demand on the Frank Venables Theatre is increasing and if we want to book our preferred weeks we need to secure them early. Rights must be secured and often paid before we can cast or promote a show. These pressures have forced us to plan much earlier than previously, and rights and venue deposits need to be paid longer in advance. The upside of all this pre work is it puts us in a position to promote our season and begin casting our shows much earlier. We think this is a recipe for success.

All that said, we now have a better plan for choosing shows. Patrick has begun the process of leading a kind of producer training workshop, from which we hope to develop a pool of capable leaders. This will enable us to solicit directors to bring us their scripts. If these would-be directors can persuade a producer to back their show, the producer will present the proposal to the board for approval. We feel

that this will open our stage to more of our talented members and reduce the burden on your board for show selection.

As such, season planning for 2019-20 is officially underway and we have a number of proposals already. With luck, we hope to lock down our 19-20 season before New Year.

Looking ahead we are hoping to further improve our little home here, *Improved* Big Blue. We have entered into an agreement with our landlords, the Oliver Community Arts Council, and have been granted exclusive use of the premises. While there was not a lot of competition for the space in the past this exclusive use permits us to plan rehearsals without the worry of others' schedules. The spirit of this agreement is also intended to encourage us to use our imaginations and improve this space we are so lucky to have. Time and labour permitting, you can expect to see some upgrades in this building over the next year. We'll be starting with creating a sort of workshop area in the southeast corner of the building, and with luck we will have the manpower and resources to build an enclosure in the northeast corner to protect and hide our costumes.

We owe our many volunteers, the Oliver Community Arts Council, Sarsons Mechanical, our sponsors and our patrons our heartfelt thanks for their support. I would like to express my gratitude to the board with whom it has been an honour and privilege to serve another year. As the 2017-18 year comes to a close and I reflect on our many successes, I have mixed feelings as it is my misfortune to bid farewell to two of our board members who are stepping down this year, Patrick Turner and Aimee Grice. While the remaining five will now have to compete to keep their positions as directors, Patrick and Aimee are stepping aside to make room for fresh faces to come on board. May I hear a round of applause, please, not just for Patrick and Aimee, but for the amazing team I hope never to be caught taking for granted, your board of directors, and the seemingly tireless cohort of volunteers who turn out to help us put on our shows.

Many thanks,
Nathan Linders
President

Appendix 2 - Treasurer's Report

Profit and Loss June 2017 through May 2018

	2018	2017
INCOME		
Membership dues	170.00	150.00
Interest	51.84	122.91
Ticket Sales	32778.98	33323.38
Concession sales	1683.40	1551.12
Advertising/sponsors	3162.50	1710.00
OCAC Grant	500.00	500.00
Membership shares	9.32	9.06
Total Income	\$38356.04	\$37366.47
EXPENSES		
Production costs	22150.86	21685.45
Administration costs		
Memberships	180.00	55.00
AGM Filing	25.00	25.00
Post office box rentals	170.10	163.80
Membership/business cards	0.00	33.60
Bursaries and donations	1000.00	1500.00
Reading scripts	139.46	90.54
Website	242.85	217.98
Cleanup	87.50	301.96
Potlucks	97.74	49.72
Gifts	0.00	0.00
Supplies (storage, etc)	137.69	295.00
General advertising	163.94	0.00
Building and Equipment costs		
Flats	250.00	0.00
Rent	1200.00	1200.00
Insurance	725.00	725.00
Heaters	1938.52	0.00
Improvements	220.38	0.00
Video/lighting equip.	370.04	
Ozone Festival		
Entrance Fee	150.00	150.00
TBC Memberships Group	196.00	196.00
TBC Memberships Indiv.	324.00	313.60
Sponsorship	75.00	75.00
Uhaul	278.70	175.00
Travel for meeting	50.00	125.00
Accommodations	0.00	717.00

Festival Travel allowance	1480.00	790.00
Total Expenses	30912.70	28884.05
Net Income	\$6703.26	8482.42

Balance sheet as of May 31, 2018

ASSETS	2018	2017
Current assets		
Chequing 0 - Interior Savings CU	23777.49	20127.10
USD chequing Account - Int Savings CU	1548.77cdn	2758.00cdn
Shares - Interior Savings CU	9.32	9.06
Term Deposit - Interior Savings CU	2674.50	2631.09
Total current assets	28010.08	25525.25
Fixed assets		
Costumes	1312.20	1458.00
Light and sound equipment	4040.00	4118.85
Props, sets, flats	3761.44	3847.20
Total fixed assets	9113.64	9424.05
TOTAL ASSETS	37123.72	34949.30

South Okanagan Amateur Players Society Reconciliation Detail

Chequing – Interior Savings CU, period ending 05/31/2018

				<u>Beginning Balance</u>	\$20708.47
Cleared transactions					
Cheques and payments – 16 items					
Cheque	Feb 6/18	1014	Richardson	-120.97	-120.97
Cheque	Feb 28/18	1023	TBC	-196.00	-316.97
Cheque	Mar 24/18	1034	Linders	-50.00	-366.97
Cheque	Mar 27/18	1035	Pen West News	-365.40	-732.37
Cheque	April 4/18	1037	EZ Truck Rentals	-50.00	-782.37
Cheque	April 4/18	1038	Linders	-1480.00	-2262.37
Cheque	April 7/18	1039	Powerhouse	-75.00	-2337.37
Cheque	April 7/18	1040	TBC Ind Mems	-324.00	-2661.37
Cheque	April 27/18	1041	Munday Media	-784.00	-3445.37
Cheque	April 27/18	1042	ODN	-183.75	-3629.12
Cheque	April 27/18	1043	Linders	-155.32	-3784.44
Cheque	April 27/18	1044	Szalay	-78.20	-3862.64
Cheque	April 27/18	1045	Szalay	-207.17	-4069.81
Cheque	May 1/18	1046	Aberdeen	-504.00	-4573.81
Cheque	May 17/18	1048	Szalay	-89.42	-4663.23
Transfer out	April 13/18	To USD account		-2558.20	-7221.43
				<u>Total cheques and payments</u>	-7221.43
Deposits and payments – 7 items					
Deposit	April 2/18	Shaw Sabey refund		75.00	75.00
Deposit	April 2/18	tshirts		40.00	115.00

Deposit	April 2/18	sponsors	1140.00	1255.00
Deposit	May 1/18	presales	702.50	1957.50
Deposit	May 15/18	FV sales/presales	8321.96	10279.46
Interest	April		.81	10280.27
Interest	May		.90	10281.17

Total deposits and credits 10281.17

Total Cleared Transactions **\$3059.74**

Cleared Balance **\$23768.21**

Uncleared transactions – 6 items

Cheque	May 17/18	1047	Linders	-137.69	-137.69
Cheque	June 9/18	1049	Aberdeen	-23.94	-161.63
Cheque	May 31/18	1050	OAC	-25.00	-186.63
Cheque	May 31/18	1051	Furlan	-32.61	-219.24
Cheque	May 31/18	1052	Linders	-218.94	-438.18
Deposit	June 10/18		Concession	299.40	-138.78

Total Uncleared Transactions **-\$138.78**

Uncleared Ending balance **\$23629.43**

USD account balance **\$894.00USD**

April 13/18 Transfer in **\$2000.00**

April 13/18 Cheque 102 Samuel French-Beyond Therapy **-\$775.00**

April 13/18 Cheque 103 Playscripts Inc-It's a Wonderful Life **-\$929.37**

Balance of USD account **\$1189.63USD**

Term two matures November 20/18 (Next interest paid Nov 20/18) \$2674.50

Membership Equity Shares **9.32**

Concession cash (Float) **300.00**